##### The Work in the Notebook

This assignment is a series of tasks that, taken together, constitute a Problem Definition effort. Your work should be developed and presented according to the class expectations concerning presentation of technical work (i.e., there should be a context and discussion for the assignment). We (the Laboratory Instructors, your customers) are **NOT LOOKING** for a report; rather we are looking in your Design Notebook for an organized presentation of your work. **The work need not be word-processed** but it must be neat and readable. Word processing is not a way to exceed expectations. It is expected that at least part of your discussion will be a reflection back on the process that was undertaken in doing the completed task.

Much of this work will be done as a team during a team meeting. It is important to not lose the discussion that takes place as the team carries out the various exercises. It is expected that there will be more than just the final result (e.g., Present State/Desired State, Duncker diagram) in the notebook; **the important parts of the team discussion that lead to the values in the work are expected to also be present**.

Don’t forget to include evidence that you are functioning as a team (team meeting agendas, minutes, etc.)